

THE JOHN GREGSON TRUST – GRANT APPLICATION FORM

APPLICATION FOR GRANT

TOWARDS REPAIRS TO AND/OR REFURBISHMENT OF THE FABRIC OF A UNITARIAN CHAPEL

Chapel Details

Name			
Address 1			
Address 2			
Town/City			
Postcode		Postcode for SatNav if Different	

To which Unitarian District Association does the Chapel belong?	
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Contact Details

Name				
Role in Chapel				
Address 1				
Address 2				
Town/City				
Postcode				
Email				
Phone No	Daytime		Evening	

Description of Proposed Repair and/or Refurbishment Work

Please include all relevant details – eg. Materials to be used (Continue on separate sheet if necessary)

Estimated Total Cost of Proposed Work *(Please attach any relevant break-down on costs)*

Proposed Start Date

Estimated time needed to carry out proposed work

About the Chapel

Date of Foundation of Congregation	
Date of Origin of Present Building	

Is the Chapel of historical importance to Unitarianism?
Is the Chapel of historical importance to the local community?
Does the Chapel have special architectural or other permanent features?

About the Congregation

Number of Adult Members	
Number of Members under 18	
Frequency of Worship	
Details and Frequency of Other Meetings & Activities (Include Chapel Newsletter if relevant)	
Is the proposed work part of an ongoing repair or refurbishment project? If so, please give details.	
How will the proposed work support the activities and/or growth of the congregation?	

NB: Where applicable, please enter 'X' in the relevant box to answer either 'No' or 'Yes'.

Legal Considerations & Professional Consultation

Date of Last Survey of Building				
Is the Chapel a Listed Building?	No	Yes	Grade	
If 'yes' have you applied for Listed Building Consent?			No	Yes
Is the Chapel in a Conservation Area?			No	Yes
If 'yes' have you applied for Conservation Area Consent?			No	Yes

Listed building consent is required for all works of demolition, alteration or extension to a listed building that affect its character as a building of special architectural or historic interest.

The requirement applies to all types of works and to all parts of those buildings covered by the listing protection (possibly including attached and curtilage buildings or other structures), provided the works affect the character of the building as a building of special interest.

It is a criminal offence not to seek consent when it is required. Not knowing a building is listed is not a defence to any criminal proceedings. This makes it very important that any doubt is investigated and discussed with the local planning authority.

It is also not a defence to show that consent would or should have been given if it had been applied for.

Conservation area consent is shortly to be abolished and replaced with a requirement for planning permission for demolition of a building in a conservation area. The circumstances in which such planning permission is required and the consequences of failing to apply for it when it is needed will be the same as apply to conservation area consent presently.

Further guidance on the above is available on the **Historic England website:**
<https://www.historicengland.org.uk/listing/what-is-designation/listed-buildings/>

Having read the above guidance from the Historic England website:

Have you consulted the Local Authority Conservation Officer?	No	Yes
Is the Conservation Officer satisfied with the proposed works?	No	Yes

Will the proposed works disrupt a burial ground?	No	Yes
Will the proposed works disrupt protected trees?	No	Yes

Please give the names of any advisors who have been consulted including their area of expertise.

Are any of the advisors accredited in building conservation? (ie. RICS accredited or on either of the AABC or RIBA Building Conservation Registers.)

Financial Information

Does the Chapel or Congregation have Trust Funds at its disposal	No		Yes	
Are they restricted in use?	No		Yes	
If you have answered 'yes' to either of the above questions, please give details below.				
How much are you asking for in this application? <i>(Please Note: The Trust may not be able to fulfil your request in full)</i>				
Please give details of any other grant-awarding bodies to which you have applied or intend to apply.				

Checklist of Relevant Documents Included

Please enter 'X' in the boxes to confirm inclusion of the following information.

NB: Estimates and Accounts are essential for all applications.

Estimates	
Consultant's Report	
Location Plan	
Planning Consents	
Newsletter(s)	

Most Recent Full Annual Accounts	
Trust Fund Details	
Detailed Drawings	
Photographs	
Most Recent Chapel Survey	

Authorisation

*This application **must** be supported by the Congregation and, where applicable, the Chapel Trustees. Both bodies should have been fully consulted.*

NB: This form should be completed electronically and emailed to:
thesecretary@thejohngregsontrust.org.uk

But please also print this page only, sign below and post to:

*The Secretary
 The John Gregson Trust
 c/o Essex Hall
 1-6 Essex Street
 London WC2R 3HY*

Chapel Name	
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On behalf of the Congregation		On behalf of the Chapel Trustees	
Signed		Signed	
Print Name		Print Name	
Date		Date	